

Summary of Consultation Feedback: Additional Costs, October 2018

Paragraph	Feedback	Faculty/Division/School	Comments/ Action Taken
<p>3.1 This policy applies to all UG and PGT students undertaking programmes of study at the University of Manchester, including those taking a placement year. It does not apply to students repeating a year or resitting an examination, and these students are subject to fees for reassessment.</p>	<p>Further clarification request on how/if this applies to students going on study abroad, ERASMUS, or on programmes which involve a year abroad (e.g. BSc <subject> and a Modern Language)</p>	<p>School of Mathematics</p>	<p>NOTED; THE POLICY DOES APPLY TO ALL REGISTERED STUDENTS, INCLUDING THOSE ON PLACEMENTS AND STUDY ABROAD.</p>
<p>4.1 All students should normally be able to complete their programme of study without incurring additional study costs over and above the tuition fee for that programme. Any unavoidable</p>	<ul style="list-style-type: none"> • Travel is the main cost incurred by students, which the School assists with. • There are some costs associated with optional elements of the programme. Applicants are informed of this via the admissions website (https://www.bmh.manchester.ac.uk/medicine/study/undergraduate/student-life/finance/) • Students are required to purchase their own stethoscope, the cost of this being very much down to student preference 	<p>Division of Medical Education, Medical Sciences</p>	<p>NO CHANGES NEEDED</p>

<p>additional compulsory cost totalling more than 1% of the annual home UG fee must be made clear at the point of application and in the programme handbook, with details of what these costs are.</p>	<p>Any PGT site visits are funded by the programme. If full-time students undertake a summer project within industry and they are required to travel to and from the industry location, either the company or the programme funds this.</p> <p>There are no additional costs for UG students.</p>	<p>School of Physics and Astronomy</p>	<p>NO CHANGES NEEDED</p>
	<p>The School runs a professional placements scheme which students can take for up to 6 months instead of the MPhys project during their fourth year (MPhys only). The School is looking to introduce a 1 year placement in industry to all BSc and MPhys students for September 2020.</p> <p>For the Study Abroad programmes, students apply to this in their second year. It is available to all MPhys/MMath&Phys students to spend 1 year abroad at a partner university on an exchange during their third year.</p> <p>The School offers a select number of paid Summer Placement projects for 6 weeks over the summer to all penultimate year students. This year the School offered 12 placements and students received minimum wage at 35 hours a week for 6 weeks.</p>	<p>School of Physics and Astronomy</p>	<p>NO CHANGES NEEDED</p>
	<p>Fieldwork is an essential element of the Environmental and Geoscience degree programmes and the School covers all the costs of these field courses except the cost of food where the students stay in self-catering accommodation. Additionally, accreditation of the Geoscience programme requires the students to spend an extended period of time (5-6 weeks) engaged in independent field mapping during the summer vacation between their second and third</p>	<p>School of Earth and Environmental Sciences</p>	<p>NOTED; THE MAIN PRINCIPLE OF THE POLICY IS THAT ANY UNAVOIDABLE COMPULSORY COSTS TOTALLING MORE THAN 1% OF THE ANNUAL HOME UG FEE MUST BE MADE CLEAR TO STUDENTS IN ADVANCE. THIS WOULD INCLUDE COSTS FOR FIELD</p>

	<p>years. Students have a great deal of choice about where they map in the world, and cite this experience as the highlight of their degree. Exactly how much the mapping exercise costs the students depends upon the location they choose and the domestic arrangements the students put in place while engaged in the mapping. This cost is universal to Geoscience degrees in the UK and the School already offers one of the most generous subsidies to students compared to our competitors to help the students meet the additional costs incurred. It is essential that the School can continue to require students to pay costs totalling more than 1% of the annual home fee in order to be able to continue offering a Geoscience degree programme.</p> <p>The School does not think the paragraph specifically relating to field work should be removed due to the potential magnitude of costs involved. The School does support the requirement that they clearly explain what these costs are at the point of application and in the programme handbooks.</p>		TRIPS, WHICH THE SCHOOL CONFIRMS IT IS HAPPY WITH.
4.2 The costs of any compulsory printing (including coursework and course material) must be met by the School, and this is not included in the 1% above	<p>No printing costs incurred</p> <p>All coursework, project and dissertation work is submitted online apart from one piece ('Special Topics'), which is a piece of group-work submitted in hard copy. The School will review whether this can be moved to Bb submission. All UG students are given £20 printer credit at the start of the academic year. Hard copies of UG handbooks are provided, and are also available online. Year 1 recommended textbook is provided free at registration</p>	<p>Division of Medical Education, Medical Sciences;</p> <p>School of Physics and Astronomy</p>	<p>NO CHANGES NEEDED</p> <p>NO CHANGES NEEDED</p>

<p>4.3 The expectation across the University is that dissertations should be produced and submitted electronically. Should a School consider online submission inappropriate and require hard copy dissertations, the costs of producing these must be met by the School, and students must be made aware of the requirement.</p>	<p>No additional costs to PGT students as NTEC only accept online dissertations.</p>	<p>School of Physics and Astronomy</p>	<p>NO CHANGES NEEDED</p>
<p>4.4 Material on reading lists should be made accessible to students via the Library or other means, either digitally or for loan.</p>	<p>The principle is welcomed by the School, but is only likely to occur in practice for units with large cohorts. The School has been advised that digital copies of core text books on UG units will not be available this academic year due to the relatively small number of students on programmes.</p> <p>The library has not been able to guarantee the texts will be available in sufficient number for the students to loan from the library.</p>	<p>School of Earth and Environmental Sciences</p>	<p>NOTED; THE POLICY STATES THAT “MATERIAL ON READING LISTS SHOULD BE MADE ACCESSIBLE TO STUDENTS VIA THE LIBRARY OR OTHER MEANS EITHER DIGITALLY OR FOR LOAN”; HOWEVER, IT DOES NOT STATE THAT THERE NEEDS TO BE ENOUGH COPIES AVAILBLE OF THE MATERIAL FOR EACH STUDENT.</p>

4.5 Where membership of a professional body is a requirement of a programme then the costs must be covered by the School for the duration of the programme	No comments received		
5.1 Contribution towards a diagnostic assessment for SpLD: Students are required to pay a £100 contribution towards a diagnostic assessment for SpLD, with the University meeting the rest of the cost.	No comments received		
5.2 Students are required to pay fees for reassessment.	No comments received		
	General Comments	Faculty/Division/School	
	Policy accepted with no revisions	CEAS; Chemistry; Computer Science; EEE; Materials; FSE T&L	
	Other than the comments noted above under 4.1, the Division can work with the Policy as it stands	Division of Medical Education, Medical Sciences	
	Policy accepted, with a request for clarification noted above under 3.1.	School of Mathematics	

	Policy accepted with no revisions (some additional clarification provided)	School of Physics and Astronomy	
	Request for revisions outlined under points 4.1 and 4.4	School of Earth and Environmental Sciences	
	Document considered at the Humanities T&L Committee. Suggestion to make some of the wording clearer as to the intention. It was agreed that the Director would propose a form of words and liaise directly with Fiona Smyth regarding the suggested amendments.	Faculty of Humanities	Follow up comment was that, on reflection, no updates to wording were required.