



The University of Manchester

**Unsolicited donations: terms of acceptance**

The University of Manchester Library welcomes donations of books which directly support teaching and research activities at the University. Space constraints and the amount of staffing resource required to process donations means that the Library must be very selective in what can be accepted and added to stock. If you wish to donate material please sign and date both parts of the form below.

**Donor’s declaration (to be retained by donor)**

I wish to donate these ..... [approx. number] books to the Library.

I understand that the Library may not wish to add all of them to stock.

I accept that any items the Library does not wish to keep will be disposed of ethically.

Signature and date:.....

Print name: .....

**THANKYOU**

The University of Manchester Library is grateful for your donation



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Signature and date:.....

Print name: .....

LIBRARY USE ONLY name of staff member accepting donation: