**Application Form: ‘Anything but Research’ – Fund for enhancing the PGR experience**

Please complete the section A-C and declare that you accept and understand all terms and conditions specified in section D. **When completed**, please submit the filled form by email prior to the application deadline:

abr@manchester.ac.uk

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| **SECTION A: CONTACT INFORMATION**  |
| **Surname** |  | **ID Number** |  |
| **Forename** |  |
| **Email Address** |  |
| **Course** |  |
| **Course end date** |  |
| **Department/ Discipline** |  |
| **Names of other applicants** |  |

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| **SECTION B: DETAILS OF PROPOSAL**  |
| **B1: Project title** |  |
| **B2: Project nature – single event OR multiple events** |  |
| **B3: Proposed start date** |  |
| **B4: Total amount of funding sought (max. £2500)** |  |
| **B5: Project Proposal**Please give a short outline of your proposed project and its aims, specifying how it seeks to improve the wellbeing of PGR students, and how it will contribute to the experience of PGR students. Please also share how many PGR students are expected to be involved. Please do not use more than 500 words. |
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| **B6 [re. single events (B2)]: How long will the event last?** |  |
| **B7 [re. single events (B2)]: Where will the event take place?** |  |
| **B8 [re. single events (B2)]: How is the event advertised beforehand?** |  |
| **B9 [re. multiple events (B2)]: How many events are scheduled in total?** |  |
| **B10 [re. multiple events (B2)]: When will the last event take place?** |  |
| **B11 [re. multiple events (B2)]: What is the total duration of the multiple events?** |  |
| **B12: Please give a rough outline specifying the dates and durations of the individual events as well as the dates on which funds shall be distributed.** |
| **Event** | **Start date** | **End date** | **Duration** | **Venue** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |

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| **SECTION C: BUDGET PLAN** |
| **Please give a short outline of all costs for the proposed project and how those are covered by the requested funds.** |
|  | **Type of cost** | **Amount budgeted** |
| **C1** | **Venue costs:** |  |
| **C2** | **Food/drink costs:** |  |
| **C3** | **Advertising costs:** |  |
| **C4** | **Transport costs:** |  |
| **C5** | **Other costs:** |  |
| **C6** | **Total costs:** |  |
| **C7: Please specify all ‘Other costs’ from C5:** |
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| **C8: If the total costs are less or more than the requested funds, please explain the discrepancy and give an outline for how the excess funds are spent or how additional costs will be covered.** |
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| **C9: Is the project co-funded by another source? If yes please specify which costs will be covered by ABR.** |
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